

## Co/op Salary Range Form

\_\_\_\_\_ has applied to the Co-op/Intern posting and submitted the required documentation for review. Please use the guideline below to determine the Co-op/Intern's salary:

### Salary Range Guide

#### High School

\$7.250 - \$8.338 (Hourly)  
\$1178.14 - \$1354.94 (Monthly/37.5 hour work week)  
\$1256.68 - \$1445.26 (Monthly/40 hour work week)

If the prospective co-op/Intern identified is a high school student, agencies must use this salary option. Please list the salary to be paid \_\_\_\_\_. Submitted by \_\_\_\_\_.

#### Undergraduate

\$8.845 - \$10.172 (Hourly)  
\$1437.40 - \$1652.96 (Monthly/37.5 hour work week)  
\$1533.14 - \$1763.16 (Monthly/40 hour work week)

If the prospective co-op/Intern identified is enrolled full-time at an accredited Kentucky post-secondary school or other educational institution approved by the Kentucky Personnel Cabinet, agencies must use this salary option. Please list the salary to be paid \_\_\_\_\_. Submitted by \_\_\_\_\_.

#### Undergraduate (with difficult to recruit major) OR Graduate

\$10.072 - \$12.308 (Hourly)  
\$1739.08 - \$2,000.06 (Monthly/37.5 hour work week)  
\$1855.02 - \$2133.40 (Monthly/40 hour work week)

- If the prospective co/op intern identified is in an undergraduate program with a *difficult to recruit major*, agencies may request this option. Salary justification must be included. Please provide justification with regards to the reason(s):

\_\_\_\_\_.

Please list the salary to be paid \_\_\_\_\_. Submitted by \_\_\_\_\_.

- If the prospective co-op/Intern identified is enrolled full-time as a graduate student at an accredited Kentucky post-secondary school or other educational institution approved by the Kentucky Personnel Cabinet, agencies must use this salary option. Please list the salary to be paid \_\_\_\_\_. Submitted by \_\_\_\_\_.

Please provide the requested information in the appropriate field and return. Agencies must receive approval from the Co/op intern Coordinator **prior** to entering the action into the worklist.

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